

**OFFICE OF THE ESTATE OFFICER
G.B. PANT UNIVERSITY OF AGRI. & TECH.
PANTNAGAR, DISTT. U.S. NAGAR (UTTARAKHAND)**

Date: 02/03/22

Letter No.: Estate/ 4886

Short Tender Invitation Form

Contact No.

“PLEASE CAREFULLY GO THROUGH THIS DOCUMENT AND ENSURE COMPLIANCE AND NON-COMPLIANCE ANY ONE CONDITION MAY MAKE YOUR OFFER INVALID”

Dear Sirs,

We are interested to hiring and pitching (fixing) of the superior quality tentage material for Kisan Mela at G.B. Pant University of Agriculture & Technology Pantnagar as per specification given below. Please send your Tender in **SEALED COVERS (sealed with sealing wax)** so us to reach this office on or before **14.03.2022 at 5:00 PM by REGISTERED/SPEED POST/BY HAND.** While submitting tender please note following information's.

Name of Work : Hiring of tentage material for University Kisan Mela to be held twice in a year for three years March, 2022 to October, 2024. Price will be inclusive of all transportation loading and unloading labour dismantling etc. for proper completion of the work including all taxes. The price should be given following format.

Tender Sale Date : 03.03.2022
Last date of tender submission : 14.03.2022
Date of Opening : 15.03.2022
Earnest Money deposit : Rs. 12000.00
Cost of tender form : Rs. 2000.00+GST @ 18%=2360.00

Name of contractor

Full Address

EMD Amount : Rs. Issued by S.B.I., U.Co, P.N.B. Bank

Format for quoting price:

Sl.No.	Name of Item	Quantity required (Approx.)	Rate/day/unit
1	Kanat 6'x15'	80 Nos.	
2	Dari 5'x10'	30Nos.	
3	Fancy Curtains 7.5'x10'	480Nos.	
4	Chair Plastic	700Nos.	
5	Wooden Table 4'x2.6'	360Nos.	
6	Table Cover	360Nos.	
7	Pipe Pandal Tent 15'x15'	160Nos.	
8	Carpat/Unitex 5'x30	160Nos.	
9	Table Border	360Nos.	
10	Mattress Foam	1600Nos.	
11	Water proof Tent 30'x30'	04Nos.	

Other terms and conditions

1. The rates quoted above shall remain valid for four months from the date of opening for the tender after approval the rat quoted will remain valid for six Kisan Mela organized twice in a year.
2. All materials to be supplied by the contractor should be of superior quality. Materials approved by the University shall on be allowed for use at site on F.O.R. Pantnagar.
3. Wide variation in above quantities my occur on either side. No claim, what so ever shall be entertained.

4. Income tax and sales tax, if any as per G.O. shall be deducted at source from the bill of the contractor. The other applicable taxes, such as GST, Service Tax etc are to be borne by the contractor giving TIN No., GST No. Service Tax registration No.
5. The pandals in the Mela ground must be ready only one day earlier than the start of the Kisan Mela in all respect.
6. The responsibility of the safe type of the hired material against, fire, theft, riots and other unforeseen hazards shall be of the contractor and not of the University.
7. The accepting authority shall have the right of rejecting all or any of the tenders without giving any reasons or explanation.
8. Payment will be made on receipt of bill duly signed by the contractor after completion of the work/Mela.
9. No other payment shall be made to the contractor except mentioned in the agreement.
10. Negotiations can be made by the undersigned/authorized committee, if required from lowest quoted firm.
11. You will have to deposit 1200.00 only (Rs. Twelve Thousand Only) by you as earnest money in the form of demand draft or fixed deposit receipt or bankers cheque or bank gurantee in favour of Comptroller G.B. Pant University of Agriculture & Technoology, payable at SBI/PNB/UCo Bank, Pantnagar.
12. In the event of work order, contractor has to signed an agreement with University on two no-judicial stamp paper of Rs.100.00 each, which shall be purchased by the contractor.
13. Tender should be addressed to Estate Officer Administrative building G.B.P.U. Ag. & Tech. Pantnagar, Distt: U.S.Nagar, PIN-263145 (Uttarakhand)
14. If the tender documents downloaded from the Univ. website by the firm then following certificate should also be Signed by the tender.
 "Certified that we have downloaded the tender documents from the Univ. website and for any difference in contents from original documents we shall be fully responsible and undersigned that work order placed if any, may be terminated by University on this acct. The tender document fee of Rs. 2000+GST @ 18% equal to 2360 is enclosed in sape of Bank Draft Nodated in favour of Comptroller, GBPUAT, Pantnagar, payble at SBI/PNB/UCo Bank.
15. Any dispute arising in process of tender, the matter shall be referred to sole arbitrator who in such cases shall be the Vice-Chancellor, GBPUAT, Pantnagar and whose verdict shall be binding on the parties.

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Estate Officer

Signature of Contractor
(with seal)

S.No.	Name of Item	Quantity required (Approx.)	Rate
1	Chair	50 Nos	
2	Table	10 Nos	
3	Chair	100 Nos	
4	Table	20 Nos	
5	Chair	100 Nos	
6	Table	20 Nos	
7	Chair	100 Nos	
8	Table	20 Nos	
9	Chair	100 Nos	
10	Table	20 Nos	
11	Chair	100 Nos	
12	Table	20 Nos	

Other terms and conditions
 The rates quoted above shall remain valid for four months from the date of opening of the tender. After approval the quoted will remain valid for six Kisan Mela organized twice in a year.
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 What variation in above quantities may occur on either side. No claim will ever shall be entertained.